

Training Guidelines

Motorcycling



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The terms for officials or officials' candidates used in the present text automatically include female and male persons.

In case of dispute, only the German regulation text is binding in respect of the DMSB training guidelines.

1. General

- (1) Pursuant to its Statutes, the Deutscher Motor Sport Bund (DMSB) exercises the sporting authority for motorsport in the Federal Republic of Germany. The requirements, duties and authorities resulting hereof with regard to motorcycling are regulated in the International Sporting Code of the Fédération Internationale de Motocyclisme (FIM) and the FIM Europe and, for senior timekeepers, additionally in the International Sporting Code of the Fédération Internationale de l'automobile (FIA).
- (2) § 2 of the DMSB Statutes specifies that the DMSB is responsible for the control of motorsport in accordance with standardized regulations. In exercising its statutory duties, the DMSB is amongst others responsible for the education and training of officials and for the administration of issuing licences in accordance with the licence regulations. The DMSB has delegated the implementation hereof to the DMSB Academy.
- (3) Officials in supervisory capacity (e.g. Stewards) and officials in executive capacity (e.g. Clerk of the Course, Chief Safety Officer) shall be appointed for motorsport events and they shall be responsible for the organisation of a motorsport event.

2. Requirements

The comprehensive and significant duties, authorities and responsibilities of officials imply that, as an entry requirement, they have experience in motorsport and that they take regularly part in refresher and training courses.

3. Education Levels

The education of officials is based on the following levels:

Discipline-related					
Track Racing	Clerk of the Course - Candidate	Clerk of the Course - Grade B	Clerk of the Course - Grade A	Referee - Grade B, Steward - Grade B	Referee - Grade A, Steward - Grade A
Enduro / Trial	Clerk of the Course - Candidate	Clerk of the Course - Grade B	Clerk of the Course - Grade A	Steward - Grade A	
Motoball	Referee - Candidate	Referee - Grade B			
Motocross/SuperMoto	Chief Safety Officer Off-Road - Candidate	Chief Safety Officer Off-Road - Grade A	Clerk of the Course - Grade B	Clerk of the Course - Grade A, Steward - Grade B	Steward - Grade A
Road Racing	Chief Safety Officer - Candidate	Chief Safety Officer - Grade A	Clerk of the Course - Grade A, Steward - Grade B	Steward - Grade A	
Interdisciplinary					
Technical Steward	Technical Steward - Candidate	Technical Steward - Grade B	Technical Steward - Grade A		
Senior Timekeeper	Senior Timekeeper - Candidate	Senior Timekeeper - Grade B	Senior Timekeeper - Grade A		
Event Secretary	Event Secretary				

4. Admission

4.1 General admission requirements

The general admission requirements are defined in the Education and Examination Regulations of the DMSB (DMSB-APO).

4.2 Specific admission requirements

- (1) The minimum age for candidates wishing to become an official is 18 years (a minimum age of 16 years is applicable for Motoball and for senior timekeepers). The year of birth at the moment of the admission is applicable. For scrutineers, a professional qualification is moreover required (obligation to produce supporting documents):
 - In Motorcycle sport: Motorcycle or Automotive Service Mechanic equivalent qualification or in corresponding apprenticeship.
- (2) The specific admission requirements for the corresponding role of an official are summarized in the following table. Any exemption hereof for important reason is possible but subject to a case-by-case decision taken by the DMSB Academy with the assistance of the Academy Board.

		Age ¹	Participations as candidate	Exemptions ²
Track Racing	CoC Grade B	20	During the last 24 months before the examination in at least 3 DMSB events in Track Racing with licence "Clerk of the Course - Candidate" as assistant or deputy of the CoC or in the panel of the Stewards, maximum 1 participation as candidate in an event on clubsport level	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	CoC Grade A	23	During the last 36 months before the examination in at least 2 DMSB events in Track Racing with licence "Clerk of the Course – Grade B" as CoC and at 1 DMSB Championship event (or comparable EC/WC event) in Track Racing as assistant to the CoC	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	Referee Grade B Steward Grade B	23	During the last 24 months before the examination in at least 3 DMSB events in Track Racing with licence "Clerk of the Course – Grade A" as assistant to the Referee	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	Referee Grade A Steward Grade A	23	During the last 36 months before the examination in at least 2 DMSB events in Track Racing with licence "Referee or Steward – Grade B" as Referee / Steward and at 1 DMSB Championship event (or comparable EC/WC event) in Track Racing with licence "Referee or Steward – Grade B" as assistant to the Referee / Steward	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
Enduro / Trial	CoC (FL) Grade B	20	During the last 24 months before the examination in at least 2 Enduro and/ or Trial events with licence "Clerk of the Course - Candidate" as assistant to the CoC, including at least 1 participation at a DMSB event and maximum 1 participation as candidate in an event on clubsport level	Evidence on at least 1 of the 2 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination

Enduro / Trial	CoC (FL) Grade A	20	During the last 24 months before the examination in at least 3 DMSB Enduro and/or Trial events with licence "Clerk of the Course – Grade B" as assistant to the CoC, maximum 1 participation as candidate in an event on clubsport level	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination
	Steward Grade A	23	During the last 24 months before the examination in at least 2 DMSB Enduro and/or Trial events with licence "Clerk of the Course – Grade A" as CoC and in at least 2 DMSB Championship events (or comparable event) in Enduro and/or Trial with licence "CoC – Grade A" as candidate in the panel of the Stewards or During the last 24 months before the examination in at least 5 Enduro and/or Trial events with licence "Clerk of the Course – Grade A" as candidate in the panel of the Stewards	Evidence on at least 3 of the 4 (or 4 of the 5) mandatory participations (including 2 as Clerk of the Course and 1 as Steward or 4 as candidate for a Steward) must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
Motoball	Referee Grade B	18	Theoretic preparation to the examination for candidates as Referees (see also the dmsj and DMSB Motoball Regulations)	-
Motocross / SuperMoto	Chief Safety Officer Offroad Grade A	19	During the last 24 months before the examination in at least 2 DMSB/clubsport events and in at least 1 DMSB Championship event (or comparable event) in Motocross and/or SuperMoto with licence "Chief Safety Officer Offroad – Candidate"	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	CoC Grade B	20	During the last 24 months before the examination in at least 3 DMSB events in Motocross and/or SuperMoto with licence "Chief Safety Officer – Grade A" as assistant or deputy of the CoC, maximum 2 participations as candidate in events on clubsport level	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	CoC Grade A Steward Grade B	23	During the last 24 months before the examination in at least 3 DMSB/clubsport events in Motocross and/or SuperMoto with licence "Clerk of the Course – Grade B" as CoC and in at least 2 DMSB Championship events (or comparable events) in Motocross and/or SuperMoto with licence "CoC – Grade B" as assistant or deputy of the CoC	Evidence on at least 3 of the 5 mandatory participations (including 2 as Clerk of the Course and 1 as candidate for a Clerk of the Course) must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination
	Steward Grade A	23	During the last 24 months before the examination in at least 3 DMSB/clubsport events in Motocross and/or SuperMoto with licence "Clerk of the Course – Grade A / Steward – Grade B" as CoC and in at least 2 DMSB Championship events (or comparable events) in Motocross and/or SuperMoto as candidate in the panel of Stewards	Evidence on at least 3 of the 5 mandatory participations (including 2 as Clerk of the Course and 1 as candidate for a Steward) must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination

Road	Chief Safety Officer Grade A	19	During the last 12 months before the examination in at least 2 DMSB events and in at least 1 DMSB Championship event (or comparable event) in Road Racing with licence "Chief Safety Officer – Candidate"	Evidence on at least 2 of the 3 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	CoC Grade A Steward Grade B	23	During the last 24 months before the examination in at least 3 DMSB events and in at least 1 DMSB Championship event (or comparable events) in Road Racing with licence "Chief Safety Officer – Grade A" as assistant or deputy of the CoC or as candidate in the panel of Stewards	Evidence on at least 3 of the 4 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
	Steward Grade A	24	During the last 24 months before the examination in at least 3 DMSB events and in at least 1 DMSB Championship event (or comparable events) in Road Racing with licence "CoC – Grade A / Steward – Grade B" as assistant or deputy of the CoC or as candidate in the panel of Stewards	Evidence on at least 3 of the 4 mandatory participations must be provided together with the registration for the examination, the maximum of 1 participation may be accomplished in the year following the examination
Technical Steward	TS Grade B	20	During the last 24 months before the examination in at least 5 DMSB events in at least 2 different motorcycle sport disciplines with licence "Technical Steward - Trainee" and <i>completed vocational training as two-wheeled vehicle or car mechanic (or in equivalent training or equivalent qualification, i.e. basic technical knowledge)</i>	Evidence on at least 3 of the 5 mandatory participations as candidate must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination
	TS Grade A	23	During the last 24 months before the examination in at least 5 DMSB events and in at least 1 DMSB Championship event in at least 2 different motorcycle sport disciplines (or comparable events) with licence "Technical Steward - Grade B" and completed apprenticeship as Motorcycle or Automotive Service Mechanic (or equivalent qualification, <i>i.e. comprehensive technical knowledge</i>)	Evidence on at least 4 of the 6 mandatory participations as candidate must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination
Senior Timekeeper	Senior Timekeeper Grade B	18	During the last 24 months before the examination in at least 5 DMSB events (amongst those at least 1 in rally sport and at least 1 in Slalom) with licence "Senior Timekeeper - Candidate", amongst those maximum 2 participations as candidate in clubsport events	Evidence on at least 3 of the 5 mandatory participations as candidate must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination
	Senior Timekeeper Grade A	19	During the last 24 months before the examination in at least 5 DMSB events (amongst those at least 1 in rally sport, at least 1 in Slalom, at least 1 in circuit racing and at least 1 at motorcycle event) and in at least 1 DMSB Championship event (or comparable events) with licence "Senior Timekeeper - Grade B" in the timekeeping team	Evidence on at least 4 of the 6 mandatory participations as candidate must be provided together with the registration for the examination, the maximum of 2 participations may be accomplished in the year following the examination

¹ The age shall be calculated in the year of the examination.

² The licence will not be issued until the confirmation of all participations as candidate are submitted.

(3) For officials on duty at events with vehicles with alternative drive, the following additional qualification which can be achieved within a training organizes by the DMSB Academy* is required:

Grade	Function	Conditions
Green (instructed personnel)		
Yellow (electrotechnically instructed personnel for non-electrotechnical work)	DMSB Officials: - Scrutineer grade B - Chief Safety Officer (and deputy)	
Orange (electrotechnical work in zero-potential condition)	DMSB Officials: - Scrutineer grade A	Two-wheeled vehicle or car mechanic, Automotive Electrician and Automotive Mechatronics Technician with education after 1973, Body Construction and Vehicle Manufacturing Mechanic with education after 2002 or equivalent professional qualification, e.g. study of vehicle technology

* External certificates (TÜV, DEKRA, etc.) are accepted if complying with the German Statutory Accident Insurance Association (DGUV) requirements

4.3 Verification of the admission requirements

- (1) The verification of the General Admission Requirements in compliance with the DMSB Education and Examination Regulations (DMSB-APO) and of the Specific Admission Requirements pursuant to the present Training Guidelines shall be conducted by the body in charge of the examination, with the participation of the Chairman of the examination board and the Academy Board. This refers also to the granting of possible waivers, which includes amongst others exemptions from completing the required number of minimum participations before the admission to the examination, the professional qualifications or the admission of candidates included in the DMSB support programme. The granting of a waiver where the minimum age requirements are not met will only be examined if the application is accompanied by a supporting document issued by the applying club with designation of a supervisor for the young applicant ("accompanying activity as official") who must moreover be of age. Before reaching the minimum age, he/she can only be appointed as a deputy.
- (2) Together with the registration for the examination and/or the application for the issue of a licence, the candidate must provide evidence on complying with the valid admission requirements in accordance with the above table.

He must submit the confirmations of his participations as a candidate, using form A. These participations must be supervised and certified by the *most senior official of the corresponding training course* **Chairman of the Stewards** of the corresponding event. The presence of the candidate throughout the entire event and the assumption of only one single role is a condition for his participation as a candidate to be accepted. The candidate shall moreover take part in the preparation of the event. Only one participation as a

candidate per calendar day is accepted. *For each form A, only one student trainee is accepted as trainee participation.*

5. Educational Objectives

- (1) The educational objective is to prepare the candidate or the official for his subsequent role as DMSB official and to provide him with the necessary sporting know-how, with the knowledge in the coherence of matters in the sporting regulations as well as with the skills and the necessary empathy to interact with other officials and with active and passive motorsport people.
- (2) The official must have a general and a specialised knowledge of the provisions / laws / regulations specified in the appendices. Sources are as follows:
 - Structure and duties of the DMSB / FIM / FIM Europe
 - Legal status and authorities of the DMSB (DMSB Statutes)
 - International Sporting Code of the FIM / FIM Europe with Appendices
 - FIA International Sporting Code with Appendices, if applicable
 - German Motorcycling Code (DMSG)
 - DMSB Judicial and Procedural Rules (RuVO)
 - DMSB Rules of Arbitration (SchGO)
 - Protest Procedures
 - DMSB Schedule of Fees (fines, protest and appeal deposits)
 - DMSB Yearbook Automobile Sport, DMSB Yearbook Motorcycling
 - DMSB Magazine "Vorstart"
 - DMSB Environmental Guidelines
 - DMSB Guidelines (for Clerks of the Course / Stewards / Referees, for track homologation and track safety, for Chief Safety Officers, for Technical Stewards, for senior timekeepers etc.)
 - DMSB Regulations for rescue services in motorcycling (BRM)
 - Sports Accident Insurance part 1, MSH
 - DMSB Sporting Regulations and/or specific rules
 - DMSB General Regulations – Insurances, Approvals under sporting law, Licence Requirements / Licence Regulations
 - DMSB General Technical Regulations

6. Examination

- (1) Within the education of a candidate, it is recommended that the body which is responsible for the examination appoints an experienced official as mentor who should feel responsible for the preparation of the candidate to the examination. The candidate period should be at least 12 months and no more than 24 months.

- (2) The examination shall be conducted by the DMSB in compliance with the DMSB-APO. In cases where an examination is not required, the DMSB-APO applies accordingly.

7. Regular Training Courses

- (1) Pursuant to the licence regulations, all DMSB officials' licence-holders are obliged to attend regular training courses in the discipline concerned at least every third year after the examination and/or the last participation in a training course. This is a requirement for the renewal of the licence.
- (2) The purpose of the regular training courses is to enhance the training content. The training courses shall furthermore inform of important updates and modifications in the sporting laws and the regulations and promote the exchange of experiences.
- (3) Any training course shall *generally* comprise ~~at least~~ 9 tutorial modules of 45 minutes each in order to be accepted for the renewal of the licence.

ATTACHMENT

A.1 Track Racing

Education contents – Clerk of the Course, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	90 minutes
DMSB General Regulations	60 minutes
Regulations for Rescue Service in Motorcycling (BRM)	30 minutes
Guidelines for Clerks of the Course	30 minutes
Sporting Regulations and Championship Regulations	60 minutes
Sports Penalties, Protest Procedures and Right of Appeal	60 minutes
Standards for Track Racing Circuits (FIM App. 079)	60 minutes
FIM General Rules for Track Racing (FIM App. 070)	45 minutes
Presentation of DMSB Forms and Handling	30 minutes

Written entrance test	30 minutes
Written part of the examination (1) without the use of MSH	45 minutes
Written part of the examination (2) with permitted use of MSH	45 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
TOTAL	615+10 minutes

Education contents – Clerk of the Course, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	40 minutes
Regulations for Rescue Service in Motorcycling (BRM)	20 minutes
Guidelines for Stewards / Clerks of the Course	30 minutes
Exchange of Experiences and Case Studies	90 minutes
Sporting Regulations and Championship Regulations	60 minutes
Sports Penalties, Protest Procedures and Right of Appeal	60 minutes
Standards for Track Racing Circuits (FIM App. 079)	60 minutes
FIM General Rules for Track Racing (FIM App. 070)	45 minutes
Presentation of DMSB Forms and Handling	30 minutes

Written entrance test	30 minutes
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Written part of the examination (1) without the use of MSH	45 minutes
Written part of the examination (2) with permitted use of MSH	45 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	645+15 minutes

Education contents – Referee, Grade B / Steward, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	40 minutes
Regulations for Rescue Service in Motorcycling (BRM)	20 minutes
Guidelines for Referees / Stewards	30 minutes
Sporting Regulations and Championship Regulations	60 minutes
Sports Penalties, Protest Procedures and Right of Appeal	60 minutes
Standards for Track Racing Circuits (FIM App. 079)	60 minutes
FIM General Rules for Track Racing (FIM App. 070)	45 minutes
Presentation of DMSB Forms and Handling	30 minutes
Discussion of racing situations and referee decisions	90 minutes

Written entrance test	30 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	60 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
TOTAL	675+10 minutes

Education contents – Referee, Grade A / Steward, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	40 minutes
Regulations for Rescue Service in Motorcycling (BRM)	20 minutes
Guidelines for Referees / Stewards	30 minutes
Exchange of experience and case studies	90 minutes
Sporting Regulations and Championship Regulations	60 minutes
Sports Penalties, Protest Procedures and Right of Appeal	60 minutes
Discussion of racing situations and referee decisions	90 minutes
Standards for Track Racing Circuits (FIM App. 079)	60 minutes

FIM General Rules for Track Racing (FIM App. 070)	45 minutes
Presentation of DMSB Forms and Handling	30 minutes
Written entrance test	30 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	60 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
TOTAL	765+10 minutes

A.2 Enduro and Trial

Education contents – Clerk of the Course, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Clerks of the Course	45 minutes
Exchange of experience and case studies	75 minutes
Sporting Regulations, Clubsport Regulations	60 minutes
Track Safety	30 minutes
Sports Penalties and Protest Procedures	60 minutes
Presentation of the DMSB Forms and Handling	20 minutes

Written entrance test without the use of MSH	30 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	60 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
GESAMT	620+10 minutes

Education contents – Clerk of the Course, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Stewards	55 minutes

Guidelines for Clerks of the Course	45 minutes
Exchange of experience and case studies	45 minutes
Sporting Regulations for German and DMSB Championships	45 minutes
Track Safety	30 minutes
Sports Penalties and Protest Procedures	75 minutes
Discussion of judgments made by the Tribunal and by the Court of Appeal in the last season	45 minutes
Presentation of DMSB Forms and Handling	20 minutes
Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	120 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	780+15 minutes

Education contents – Steward, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	45 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Stewards	45 minutes
Exchange of experience and case studies	60 minutes
Sporting Regulations	45 minutes
Track Safety	45 minutes
Sports Penalties and Protest Procedures	90 minutes
Discussion of judgments made by the Tribunal and by the Court of Appeal in the last season	60 minutes
Presentation of DMSB Forms and Handling	20 minutes
Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	120 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	770+15 minutes

A.3 Motoball

Education contents – Referee, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	15 minutes
Specific Rules / Motoball	180 minutes
Exchange of experience and case studies	230 minutes
Sporting Regulations	100 minutes
Presentation of DMSB Forms and Handling	15 minutes
Written part of the examination without the use of MSH	90 minutes
Oral part of the examination (if necessary)	30 minutes
TOTAL	765+30 minutes

A.4 Motocross and SuperMoto

Education contents – Chief Safety Officer, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	45 minutes
General Regulations / Motocross, SuperMoto	90 minutes
Regulations for Rescue Service in Motorcycling (BRM)	90 minutes
Guidelines for track homologation and track safety	90 minutes
General Schedule for Chief Safety Officer at Motocross and SuperMoto competitions	60 minutes
Exchange of experiences and case studies	90 minutes
Sporting Regulations	30 minutes
Group Work	60 minutes
Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	120 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
TOTAL	825+10 minutes

Education contents – Clerk of the Course, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	90 minutes
DMSB General Regulations	60 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Clerks of the Course	60 minutes
Sporting Regulations	90 minutes
Track Safety	30 minutes
Presentation of the DMSB Forms and Handling	20 minutes
Sports Penalties, Protest Procedures and Right of Appeal	90 minutes

Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	45 minutes
Written part of the examination (2) with permitted use of MSH	80 minutes
Oral part of the examination (if necessary)	ca. 10 minutes
TOTAL	700+10 minutes

Education contents – Clerk of the Course, Grade A / Steward, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	60 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Stewards	55 minutes
Guidelines for Clerks of the Course	45 minutes
Exchange of experience and case studies	45 minutes
Sporting Regulations	45 minutes
Track Safety	30 minutes
Sports Penalties and Protest Procedures	75 minutes
Discussion of judgments made by the Tribunal and by the Court of Appeal in the last season	45 minutes
Presentation of the DMSB Forms and Handling	20 minutes

Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	80 minutes
Written part of the examination (2) with permitted use of MSH	140 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	820+15 minutes

Education contents – Steward, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	45 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Stewards	45 minutes
Exchange of experience and case studies	60 minutes
Sporting Regulations	45 minutes
Track Safety	45 minutes
Sports Penalties and Protest Procedures	90 minutes
Discussion of judgments made by the Tribunal and by the Court of Appeal in the last season	60 minutes
Presentation of the DMSB Forms and Handling	20 minutes
Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	120 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	770+15 minutes

A.5 Road Racing

Education contents – Chief Safety Officer, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	45 minutes
General Regulations for Road Racing	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	90 minutes
Guidelines for track homologation and track safety	120 minutes
General Schedule for Chief Safety Officer at road racing and SuperMoto competitions	60 minutes
Exchange of experience and case studies	30 minutes
Sporting Regulations	30 minutes
Group Work	60 minutes
Written entrance test without the use of MSH	60 minutes
Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	60 minutes

Oral part of the examination (if necessary) ca. 15 minutes
TOTAL 690+15 minutes

Education contents – Clerk of the Course, Grade A / Steward, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	30 minutes
DMSB General Regulations	50 minutes
Regulations for Rescue Service in Motorcycling (BRM)	50 minutes
Guidelines for Clerks of the Course	30 minutes
Exchange of experience and case studies	50 minutes
Sporting Regulations	75 minutes
Sports Penalties and Protest Procedures	60 minutes
Discussion of judgements made by the Tribunal and the Court of Appeal	45 minutes
Guidelines for Track Homologation and Track Safety	45 minutes

Written entrance test without the use of MSH 60 minutes

Written part of the examination (1) without the use of MSH 60 minutes

Written part of the examination (2) with permitted use of MSH 60 minutes

Oral part of the examination (if necessary) ca. 10 minutes

TOTAL 645+10 minutes

Education contents –Steward, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	30 minutes
DMSB General Regulations	45 minutes
Regulations for Rescue Service in Motorcycling (BRM)	45 minutes
Guidelines for Stewards	45 minutes
Guidelines for Clerks of the Course	45 minutes
Exchange of experience and case studies	45 minutes
Sporting Regulations	75 minutes
Sports Penalties and Protest Procedures	60 minutes
Discussion of judgements made by the Tribunal and the Court of Appeal	45 minutes
Guidelines for Track Homologation and Track Safety	45 minutes
Presentation of the DMSB Forms and Handling	20 minutes

Written entrance test without the use of MSH 60 minutes

Written part of the examination (1) without the use of MSH	60 minutes
Written part of the examination (2) with permitted use of MSH	60 minutes
Oral part of the examination (if necessary)	ca. 15 minutes
TOTAL	710+15 minutes

A.6 Technical Stewards

Education contents – Technical Stewards, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	30 minutes
General Regulations for Technical Stewards included in the Competition Regulations	30 minutes
General Regulations for Technical Stewards included in the Technical Regulations	30 minutes
Specific Technical Regulations for the various disciplines	140 minutes
Guidelines for Technical Stewards (amongst others duties and obligations, role, conduct)	45 minutes
Final scrutineering	30 minutes
Dealing with technical protests	45 minutes
Parc Fermé regulations	30 minutes
Regulations and performance of noise measurements	30 minutes
Use of measuring tools	30 minutes

Written part of the examination	120 minutes
Practical part of the examination	Min. 40 minutes
Oral part of the examination (if necessary)	15 minutes
TOTAL	630+15 minutes

Education contents – Technical Steward, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
German Motorcycling Code (DMSG)	45 minutes
General Regulations for Technical Stewards included in the Competition Regulations	40 minutes
General Regulations for Technical Stewards included in the Technical Regulations	45 minutes
Specific Technical Regulations for the various disciplines	160 minutes

Guidelines for Technical Stewards (amongst others duties and obligations, role, conduct)	50 minutes
Final scrutineering	35 minutes
Dealing with technical protests	35 minutes
Parc Fermé regulations	35 minutes
Regulations and performance of noise measurements	30 minutes
Use of measuring tools	30 minutes
Written part of the examination	160 minutes
Practical part of the examination	Min. 40 minutes
Oral part of the examination (if necessary)	15 minutes
TOTAL	735+15 minutes

A.7 Senior Timekeepers

Education contents – Senior Timekeeper, Grade B:

Training film Structure and Composition of the DMSB	30 minutes
Duties of the senior timekeeper:	420 minutes
<ul style="list-style-type: none"> - Checking and calculation of time cards - Calculation of lap times - Calculation of rally special stage times - Recording of start numbers - Lap counting - Calculation and analysis of regularity tests - Calculation and analysis of slalom times and points - Manual timekeeping, taking of exact times and documentation - Speed calculations - Set-up of a timing point (one photocell, watch including synchronisation with official time) - Regulations and competition regulations / automobile sport: drag racing, regularity tests, karting, rally, slalom - Regulations and competition regulations / motorcycle sport: track racing, enduro, trial 	

Written entrance examination	45 minutes
Written part of the examination (1)	90 minutes
Written part of the examination (2)	45 minutes
Oral part of the examination (if necessary)	15 minutes
TOTAL	630+15 minutes

Education contents – Senior Timekeeper, Grade A:

Training film Structure and Composition of the DMSB	30 minutes
Duties of the senior timekeeper:	480 minutes
<ul style="list-style-type: none"> - Checking and calculation of time cards - Calculation of lap times - Calculation of rally special stage times - Recording of start numbers - Lap counting - Calculation and analysis of regularity tests - Calculation and analysis of slalom times and points - Manual timekeeping, taking of exact times and documentation - Speed calculations - Addition of heat results - Preparation of result lists FIA / FIM / FIM Europe - Set-up of a timing point (two photocells, watch including synchronisation with official time) - Regulations and competition regulations / automobile sport: Autocross, hill-climb, drag racing, regularity tests, karting, performance test, Rallycross, rally, circuit, slalom - Regulations and competition regulations / motorcycle sport: track racing, enduro, motocross, road racing, SuperMoto, trial 	
Written entrance examination	45 minutes
Written part of the examination (1)	90 minutes
Written part of the examination (2)	90 minutes
Oral part of the examination (if necessary)	15 minutes
TOTAL	735+15 minutes

A.8 Secretary of the Event

Education contents – Secretary of the Event

General

- Training film Structure and Composition of the DMSB	30 minutes
- Duties and authorities of the Secretary of the Event	25 minutes
- Handling of data within the event	25 minutes

Duties of the Secretary of the Event:

<i>1. Before the Event</i>	<i>120 minutes</i>
- Calendar registration	

- Preparation of Supplementary Event Regulations
- Approval procedure for Supplementary Regulations
- Supplementary Regulations are approved
- Insurance for the event / for the competitions
- Entries / entry list
- Mailing of event documents to the DMSB
- Mailing of event documents to officials/ organisation/ series organiser
- Preparation of forms / sets of forms

2. During the Event**150 minutes**

- General
- Administrative checks
- Licences/ licence regulations/ ASN approvals
- Official Notice Board
- Preparation of drivers' briefings
- Bulletins/ Information of the Clerk of the Course or the Stewards (automobiles)
- Instructions/Notes of the Clerk of the Course or the Stewards (motorcycles)
- Decision of the Clerk of the Course / the Stewards
- Fines / fees
- Protests / appeals
- Handling of results
- Various duties

2. After the Event**40 minutes**

- Handling of accident reports
- Preparation of the organiser's final report and mailing of the documents to the DMSB
- Notification of damages to the (organiser's) insurance

TOTAL**390 minutes**

A.9 Additional Qualification “alternative drives”

Content of the instructions – HV grade green**Max. 90 minutes**

- On-site instruction at the event
- Position of the warning lights and of the emergency stop on the corresponding vehicles
- Use of the protective equipment
- Identification of HV components

TOTAL**Max. 90 minutes**

Content of the instructions – HV grade yellow

90-180 minutes

- Position of the warning lights and of the emergency stop on the corresponding vehicles
- Use of the protective equipment
- Instructions on the performance of the work without HV
- Identification and definition of HV components
- Basis knowledge in first aid procedures in case of electrical accidents
- Overview alternative drives
- Rough overview on operating principles
- Electrical dangers
- Safety
- Protective equipment
- Conduct after an accident
- Identification of the vehicles
- Identification of the operating status of the HV systems

Written part of the examination

30 minutes

Oral part of the examination (if necessary)

10 minutes

TOTAL

130-220 minutes

Content of the instructions – HV grade orange:**Theory:**

360 minutes

- Position of the warning lights and of the emergency stop on the corresponding vehicles
- Use of the protective equipment
- Identification and definition of HV components
- Basis knowledge in first aid procedures in case of electrical accidents
- Overview alternative drives
- Rough overview on operating principles
- Electrical dangers
- Safety
- Protective equipment/ Means of rescue/ fire extinguishers
- Conduct after an accident
- Identification of the vehicles
- Identification of the operating status of the HV systems
- Authority to issue directives
- Training methods
- Issue of certifications

Practical applications

180-360 minutes

- Enabling of vehicles
- Advanced protective measures

- *Release of enabled vehicles*
- *Evaluation of safety concepts*
- *Vehicle inspections*
- *Vehicle checks of undamaged and accident-damaged vehicles*

<i>Written part of the examination</i>	<i>90 minutes</i>
<i>Oral part of the examination (if necessary)</i>	<i>10 minutes</i>
TOTAL	<i>280-460 minutes</i>